



## Family Christian Academy Preschool

“Building Foundations for Faith and Learning”

### Agreements & Procedures

#### Rest Time Agreement

In order to fully comply with Louisiana State Regulation guidelines regarding the proper and required amount of rest time your child needs; we ask that you do not drop off or pick up your child in his or her classroom during nap time. Should you need to drop off or pick up during rest time, please make arrangements to do so with the Preschool Office.

Should adherence to this agreement become a problem, FCA Preschool reserves the right for immediate dismissal.

#### 1 Hour Pick-Up Agreement

Upon admittance to FCA Preschool, it is our policy that someone locally (other than yourself) be available to pick up your child should the need arise to send him/her home. Pick up must occur within one hour of the initial phone call.

If you cannot provide this, FCA Preschool reserves the right to refuse enrollment.

#### Evacuation Procedure

Family Christian Academy will follow the guidelines set forth by the State Licensing Agency. **If at any time our preschool is under an evacuation, we will not be accepting your child to be dropped off until the evacuation order has been lifted.** Example of this is a tornado warning; you and your child are welcome to stay here with us until the tornado warning evacuation is lifted.

**Parents of infants who are on breast milk or formula will be asked to provide items for their child in the event of an evacuation.** These items will be requested upon your child's arrival.

Your signature confirms that you have read and agree to comply with the procedures and agreements described above.

\_\_\_\_\_  
Students Name

\_\_\_\_\_  
Class

\_\_\_\_\_  
Signature of Parent or Legal Guardian

\_\_\_\_\_  
Date

A Ministry of Family Worship Center  
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