



Family Christian Academy Preschool

“Building Foundations for Faith and Learning”

Parent Agreement

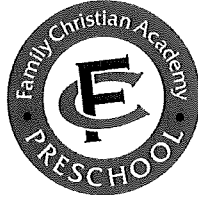
Child's Name: _____ Parent's Name: _____

*Please read and initial each statement.

1. _____ I understand that weekly tuition in the amount of \$_____ is due in advance on Friday for the upcoming week.
2. _____ I understand that FCA Preschool is a full time facility and tuition is due even in the event of my child's absence (weather closures, illness, vacation, etc.).
3. _____ I understand that a one-time (**non-refundable**) New Student fee of \$200.00 is due before my child is enrolled, and that a \$200.00 (**non-refundable**) Equipment fee is due at the time of start date.
4. _____ I understand that the one-time (**non-refundable**) New Student fee of \$200.00 secures my child's spot on their class list for **three months**. If my child cannot start preschool on their scheduled start date, I must request necessary start date extensions from the Preschool Office. Unless arrangements are made with the Preschool office, I understand that the New Student fee and the corresponding classroom placement will automatically expire after three months resulting in an additional New Student fee payment for future enrollments. (Three month expiration does not pertain to New Student fees paid by expectant parents for placement in the Infant room.)
5. _____ I understand that a \$200.00 equipment fee is due on the 1st anniversary of my child's start date.
6. _____ I understand that new student fees, equipment fees, and tuition are **non-refundable**.
7. _____ I understand that a \$5.00 late fee per day will be assessed if tuition is not paid by Monday. My child will not be allowed to return to class if payment in full is not received by Tuesday afternoon.
9. _____ I understand that a \$25.00 returned check fee will be assessed for any returned check and that after two (2) returned checks, payments must be made by cash or money order.
10. _____ I understand that a \$2.00 per minute late fee will be assessed if my child is picked up within the first 14 minutes after preschool closing and a \$5.00 per minute late fee will be assessed if my child is picked up 15 minutes or more after preschool closing.

A Ministry of Family Worship Center
8919 World Ministry Ave * Baton Rouge, LA 70810-9099 * (225) 768-3024
P.O. Box 262550 * Baton Rouge, LA 70826-2550

Revised 10/14/2020



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11. _____ I understand that classroom placements are based on many factors including, but not limited to: age, gender, development, behavior, and availability. FCA Preschool strives to move children up to the next class as soon as is possible and appropriate. Classroom placement is at FCA Preschool's discretion.

12. _____ I understand that the preschool requires all children to maintain current medical vaccinations as defined by the state of Louisiana Department of Health and Hospitals. Immunization records must be provided prior to enrollment.

13. _____ I understand that it is imperative to always have extra clothes on hand for my child. In the event my child has no extra clothes of their own and FCA has no clothes in the donated supply that will fit, I understand FCA staff will wrap my child in a blanket, contact me immediately, and requests that I bring my child extra clothes within the hour. I am aware that FCA Preschool is not responsible for providing extra clothes, and at no time will my child be left uncovered while at FCA Preschool.

14. _____ I understand that my child must be fully potty trained to attend K3. FCA Preschool defines “potty trained” as *the ability to maintain the two hour potty schedule without accidents and/or the ability to verbalize the need to use the restroom between scheduled potty breaks*. Should it be determined, after admittance to K3 that a child is not fully potty trained in accordance with our definition, the student will either be temporarily withdrawn from school until potty trained or placed in K2, pending availability, until fully potty trained.

15. _____ I understand that it is NOT PERMITTED for anything or anyone to use a tag such as @FCAPreschool, a hashtag such as #FCAPreschool, or any other @/# indicating, tagging, or implicating Family Christian Academy Preschool in any way form or fashion. Violation of these rules can or will result in student dismissal.

16. _____ I understand that the preschool requires a two (2) week notice prior to withdrawal of my child.

17. _____ If at any time FCA Preschool determines they can no longer accommodate the needs of my child, I understand that FCA Preschool reserves the right to dismiss my child without prior notice.

Parent/Guardian Signature _____

Date: _____

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